



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	NETAJI NAGAR DAY COLLEGE
Name of the head of the Institution	DR. SONALI BANERJEE JASH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03329711874
Mobile no.	8961072139
Registered Email	netajinagardaycollege@gmail.com
Alternate Email	sonalijash67@gmail.com
Address	170/436, N.S.C. BOSE ROAD
City/Town	KOLKATA
State/UT	West Bengal
Pincode	700092
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. CHANCHAL GUHA ROY
Phone no/Alternate Phone no.	03329711874
Mobile no.	9831771096
Registered Email	netajinagardaycollege@gmail.com
Alternate Email	sonalijash67@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.nndaycollege.com/wp-content/uploads/2021/01/AQAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.nndaycollege.com/wp-content/uploads/2021/08/ACADEMIC-CALENDER-1.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B++	2.76	2017	21-Feb-2017	21-Feb-2022
1	B+	76.30	2007	31-Mar-2007	31-Mar-2012

6. Date of Establishment of IQAC	14-Mar-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Observance of	07-Mar-2020	142

International Women	1	
Observance of International Mother Language Day	21-Feb-2020 1	168
Inter-college Games & Cultural competition	06-Feb-2020 2	150
Awareness programme & Thalassemia Carrier Detection camp	26-Feb-2020 1	110
Parent-Teacher meeting	07-Sep-2019 1	240
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	WBDST Project	Dept. Of Higher Education, Science & Technology & BioTechnology Govt. Of WB	2019 365	94000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

i. Annual Exhibition "Audio Visual Media: Evolution Relevance" organized during 27th to 28th Feb. 2020. ii. Workshop on "Computerised Accounting and E Filing of Tax Returns" (topic newly introduced in UG curricula of Commerce for Semester VI)

jointly organized by Dept. of Commerce of Netaji Nagar Day College and UG Board of Studies in Commerce, University of Calcutta on 16th Jan.2020. iii. Outreach ProgrammecumMedical Camp, "Health of Elders" organised on 27th Jan.2020 for elderly persons of the neighbourhood. iv. AddOnCourse on Finance Accounts for Business Process Services introduced for final semester students of Commerce, in collaboration with Tata Consultancy Services, Kolkata, for enhancing employability of students graduating in Commerce. v. Sensitization programme on ill effects of Tobacco consumption Blue Line Campaign organized on 19th Feb.2020, in collaboration with NGO MANT.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Awareness & Sensitization Programmes	i) Dengue Awareness Programme organised on 31.08.19 ii) Blue Line Campaign-Awareness about Ill Effects of Tobacco Consumption- held on 19.02.2020, in collaboration with NGO ,MANT. iii) Awareness Programme on Thalassemia & Thalassemia Carrier Detection Programme- held on 26.02.2020, in association with Institute of Haematology & Transfusion Medicine, Medical College, Kolkata.
Outreach Programmes	Outreach Programme-cum-Medical camp organized on 27.01.2020 for elderly persons of the neighbourhood.
Annual Exhibition	Annual Exhibition on Audio-Visual Media- Evolution & Relevance- organised during 27th to 28th Feb. 2020, with the participation of students from Arts, Science & Commerce streams.
Inter-College Games & Cultural Competition -Utkarsha 2020	The Inter-College Games & Cultural Competition -Utkarsha 2020- was successfully organised during 6th to 8th Feb.2020, with the participation of students from 06 neighbouring Colleges .
Introduction of Training Programmes under the scheme of WB Swarojgar Corporation Ltd. For grooming students for self-employment	The Training Programmes could not be started owing to the pandemic situation.
Introduction of Add-On Course on Finance & Accounts for Business Process Services , in collaboration with TCS, Kolkata, for enhancing employability of students graduating in Commerce	The Add-On Course on Finance & Accounts for Business Process Services, in collaboration with TCS, Kolkata, commenced on 14.02.2020, after signing of MOU with TCS, Kolkata.
Workshop on new syllabus of B.Com Semester VI in collaboration with UG	The Workshop was successfully organized on 16.01.2020. The faculty from 91 UG

Board of Studies in Commerce, University of Calcutta	Colleges affiliated to University of Calcutta participated in the Workshop.
Completion of Restrengthening work of College building due to its distressed condition	The restrengthening work of College building could not be completed within June 2020 as the work had to be stopped during the lockdown period due to COVID 19. However, the major portion of the work had been completed within Feb.2020.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
GOVERNING BODY	05-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	22-Mar-2020
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated College, strict adherence to the undergraduate and postgraduate curriculum prescribed by the University of Calcutta, is ensured. For well planned curriculum delivery and documentation, the Academic sub-committee comprising of Principal as the Chairperson , all Heads of Departments, and University nominee in the Governing Body as members, frames an academic calendar in conformity to that of the affiliating University. The broad guidelines in respect of curriculum delivery, completion of syllabus within stipulated time period, and continuous evaluation process , are framed by the Academic sub committee. These are then implemented by the respective departments . HoDs hold meetings with concerned faculty for distribution of syllabus at the beginning of each semester. Review meetings are also held in mid semester for assessment of the progress of teaching -learning in terms of syllabus coverage, and also for assessing how students are coping up with the curriculum delivered. At this juncture, slow learners are identified and

remedial classes are arranged for them. Advanced learners are encouraged to develop deeper understanding of the curriculum by providing reference materials etc., by the concerned faculty. The faculty is well qualified, sincere and dedicated to the cause of efficient and well planned curriculum delivery. Continuous upgradation of subject knowledge as well as knowledge of latest developments in each discipline is ensured through faculty participation in Refresher courses, Faculty upgradation programmes and Short Term courses. Efforts are made to ensure student centric teaching and learning. The onset of the pandemic and closing down of direct classroom teaching since 16th March 2020 has made the teaching process a challenging task for the faculty as neither teachers nor learners were prepared for the situation. Nevertheless, sincere efforts have been made by all faculty members to equip themselves in every possible way in order to deliver the curriculum through online mode. Since 16th March 2020, the UG and PG curricula are being delivered through online classes in a coordinated manner. Heads of Departments submit monthly report of online classes taken to the Head of the institution. Feedback on individual teacher's performance is obtained from students through a structured questionnaire, which serves as a definitive institutional mechanism for ensuring effective curriculum delivery. The College Library is well equipped with textbooks, reference books and e-resources for all courses offered by the institution, to enable proper and well planned curriculum delivery. Faculty and students can utilize the Open Access Library and spacious Reading Room. A website has been launched by the Library during the pandemic situation. Besides, Library users, from off campus locations, can log on to NLIST portal of INFLIBNET through individual log in id provided to them by the Librarian.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Finance Accounts for Business Process Services	Nil	14/02/2020	40	To enhance employability of students graduating in Commerce from this institution	Knowledge of Finance Accounts as required for business process services in industry

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	42	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students and parents have given their feedback about the institution by filling up a structured questionnaire carrying questions relating to various aspects of the institution. Such feedback is analysed by the IQAC for every academic year. The responses of students to questions regarding institutional facilities are tabulated and analysed for the sake of institutional development. The College makes continuous efforts for improvement of infrastructural facilities through judicious utilization of available resources, based on the feedback obtained from stakeholders. The collection development of the Library and upgradation in library services are made in accordance with students' feedback. The responses of students and parents to questions relating to the overall behaviour and helpfulness of the staff, are very seriously analyzed and appropriate measures are taken for betterment. Students fill up a separate questionnaire for giving feedback on each individual teacher. Such feedback is carefully analyzed by the Head of the institution. Deficiencies, if any, in teaching ability, communication skills, behavioral aspects, etc. are communicated to the concerned teacher(s) and sought to be overcome through proper counseling and other remedial measures as and when required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	HONOURS	75	48	30
BCom	GENERAL	194	584	107
BCom	HONOURS	175	532	108

BSc	GENERAL	263	294	35
BSc	HONOURS	346	1379	116
BA	GENERAL	293	716	247
BA	HONOURS	348	1664	186
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2461	32	35	Nil	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
71	71	8	5	1	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

An informal student mentoring system is available in the institution. Students in need of mentoring are identified by their respective departmental teachers who then decide among themselves who are their mentees. Students are in close contact with their teacher-mentors. They do not hesitate to share their problems, whether personal, academic or financial, with their mentors. Teachers as mentors extend all kinds of assistance to their mentees which includes personal counselling, academic guidance and financial assistance as and when required. Teachers as mentors are especially concerned with those students who do not initially reveal their difficulties and need adequate time to respond to mentoring. Their mentors make continuous efforts to get across to these mentees. Their sincere and dedicated efforts are generally successful in establishing close bonding with their mentees. Teachers as mentors are accessible to their student-mentees even beyond class hours. The outbreak of the pandemic from March 2020 onwards has made the task of mentors very challenging. This is because a large section of the students hail from economically less privileged sections of the society, and many of them are first generation learners. They have been facing financial hardship due to the pandemic. In some extreme cases, the students are even unable to recharge their mobile phones due to lack of money. Teachers help these students as soon as they come to know about their problem. Mentoring is being done through email, whatsapp, and phone calls in the ongoing pandemic situation as the College is closed for students by Govt. order. This online mode of mentoring is an entirely new experience, both for the mentors and their mentees. However, the initial difficulties that were faced in the process have been overcome, and it is expected that students will be benefitted by the mentoring system available in the institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2461	39	1 : 63

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	37	4	2	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	DR. PUSPENDU ROY	Assistant Professor	Ph.D
2020	DR. SUCHARITA MITRA (SARKAR)	Assistant Professor	OUTSTANDING WOMAN RESEARCHER IN BIOMEDICAL SIGNAL PROCESSING
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	8	SEMESTER II	11/07/2019	30/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being an affiliated College, the institution adheres strictly to the system of continuous internal evaluation stipulated by the University of Calcutta. Under the CBCS introduced for B.A./B.Sc courses of study w.e.f. 2018-19 session by the affiliating University, the College conducts Internal assessment examinations and Tutorial/ Practical examinations for all the semesters. The full marks for Internal assessment is 10 (and marks for attendance is 10), and that for Tutorial is 15. For B.Com course, the CBCS was introduced by the University w.e.f.2017-18 session. The internal evaluation consists of 10 marks for attendance and 10 marks for internal assessment examination, for B.Com. The institution does not enjoy the autonomy to introduce reforms in this system of internal evaluation. The institution, nevertheless, has initiated some new evaluation practices in addition to the system existing as per University guidelines. Students are asked to give PPT presentation on any one topic out of several alternatives from their syllabus. Some Departments assign Project work for their students as part of continuous internal evaluation. Another method of continuous internal evaluation followed by all Departments is viva-voce which is conducted without informing the students about the specific topic or even without announcing the specific date in advance. This method is very effective in judging whether a student is regular in his studies and also whether he/she is able to grasp the topics being taught in class. However, the problem being faced under the CBCS is that the academic calendar does not allow sufficient time for conducting continuous internal evaluation as much as required.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College adheres to the Academic calendar framed by the affiliating University for the undergraduate programmes offered in Science, Humanities and Commerce and also for the postgraduate programme in Commerce. The University of Calcutta prepares and circulates to its affiliated Colleges the academic calendar containing the schedule for commencement of classes for UG and PG courses of study, the schedule for conducting the Internal assessment/Tutorial/Practical examinations, the dates of Form filling and approval for Semester-end examinations, and the dates for commencement of Semester- end examinations, at the beginning of each academic session. The College also prepares its own Academic calendar within the framework of that of the affiliating University. The Academic calendar prepared by the College contains the details of time allotted for completion of syllabus, the period of organising co-curricular programmes like Seminars, invited lectures, field visits, annual exhibition, etc., and the dates of conducting internal evaluation. Extra-curricular activities such as the Annual Sports, Cultural programmes on the occasion of Foundation Day, Women’s Day, Tagore’s Birthday, Inter-College and Intra-College tournaments are also included in the calendar framed by the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.nndaycollege.com/wp-content/uploads/2021/08/COURSE-OUTCOME-PROGRAMME-OUTCOME.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	Nil	NA	Nil	Nil	0

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.nndaycollege.com/wp-content/uploads/2021/08/STUDENTS-SATISFACTION-SURVEY-2019-20-1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Dept. Of Higher Education, Science Technology BioTechnology Govt. Of WB	499729	94000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
OUTSTANDING WOMAN RESEARCHER IN BIOMEDICAL SIGNAL PROCESSING	DR. SUCHARITA MITRA (SARKAR)	VENUS INTERNATIONAL FOUNDATION	12/04/2020	Science Discipline

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	1	Nil
International	Chemistry	3	4.0
International	Physics	3	3.6
National	Commerce	1	Nil
International	Electronics	2	1.4
National	Physiology	1	2.4

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physiology	1
Electronics	1

Commerce	1
Physics	3
Chemistry	3
Computer Science	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Smart Waste Monitoring Using Internet of Things	MITRA TITHI DEY	Data Management, Analytics and Innovation	2020	Nil	Nil	Netaji Nagar Day College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	6	4	1
Presented papers	2	1	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on Ill Effects of Tobacco Consumption Blue Line Campaign	Netaji Nagar Day College in collaboration with NGO named MANT	10	165
Outreach Programme cum Medical Camp on "Health of Elders"	IQAC of Netaji Nagar Day College	24	32

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Extension activity	Students' Union of Netaji Nagar Day College in collaboration with M.R. Bangur Hospital	Blood Donation camp	2	110
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Swachhta Pakhwada	Dr. Anjana Guha Thakurta	NA	1
Conference	Sri Probhas Mondal	NA	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	NA
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tata Consultancy Services, Kolkata	10/01/2020	For developing and offering industry specific,	45

application oriented courses to enhance employability of students

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10200000	10200000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.004.02.000	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	298	12000	Nil	Nil	298	12000
Text Books	17838	1575280	268	100753	18106	1676033
Others (specify)	531	Nil	Nil	Nil	531	Nil
Journals	12	19808	Nil	10008	12	29816
Weeding (hard & soft)	2385	Nil	Nil	Nil	2385	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	90	29	21	8	10	9	32	100	2
Added	36	5	5	0	0	3	28	0	0
Total	126	34	26	8	10	12	60	100	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
221000	159315	600000	738363

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Funds are allocated in the institutional budget for the maintenance and upgradation of physical, academic and support facilities. Annual Fees are charged from students for Library development, Building development, and Laboratory deposit for this purpose. The laboratory based departments are provided with funds for meeting recurring expenses according to the allocation in the institutional budget. In addition, there is also provision in the budget for meeting the non-recurring expenses of lab-based departments. This expenditure is intended for continuous upgradation of laboratories and other academic facilities. For such expenditure, departments submit requisitions which are examined by the Finance sub-committee and once approved, the procurement of instruments etc. is processed by the Purchase sub-committee through tender. There is also allocation for the Library expenses (recurring and non-recurring) in the institutional budget. Funds received from the UGC and/or Higher Education Dept. of Govt. of West Bengal are also utilized for the purchase of library books, laboratory equipments, computers, furniture and fixtures, sports equipments, etc., as required for academic, co-curricular and extra-curricular activities. During 2019-20, considerable amount of non-recurring expenditure has been made for the augmentation of physical, academic and support facilities from the grant received by the College under RUSA 2.0. The details are given under appropriate heads. The College building required extensive repair and re-strengthening which was undertaken after structural assessment and recommendation by experts from the Department of Civil Engineering, IEST Shibpur. The re-strengthening work, entrusted to private agency having experience of similar work and selected through e-tender process, started in March 2019 and has been completed in June 2020. In respect of

utilization of physical, academic and support facilities, the institution ensures optimum utilization of its resources. In fact, the premises being shared by Netaji Nagar College which functions in the evening shift, there is utmost utilization of space and other infrastructure. Electrical fittings in classrooms and corridors, and toilet facilities commonly used by the two Colleges are maintained in good condition by sharing of responsibility as decided in the Co-ordination Committee meetings. Electricity bills and cleaning expenses are shared by the two colleges.

<https://www.nndaycollege.com/maintenance-and-utilization/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FEE CONCESSION ON NEED CUM MERIT BASIS	118	164665
Financial Support from Other Sources			
a) National	KANYASHREE PRAKALPA (GOVT. OF WB), SWAMI VIVEKANANDA MERIT CUM MEANS	86	1901000
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	08/08/2019	179	College Teachers Professional Counselors
Remedial Coaching	01/11/2019	71	College Teachers
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CAREER COUNSELLING	Nil	80	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
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		redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	40	BSC HONS	PHYSICS, CHEMISTRY, ECONOMICS, MATHEMATICS, COMPUTER SCIENCE, BOTANY, GEOGRAPHY	CU, JU, KU, WBSU, VU, BU, NSOU, IGNOU (REGULAR DISTANCE MODE)	MSC
2019	47	BA HONS	BENGALI, ENGLISH, POLITICAL SCIENCE, HISTORY	CU, JU, RBU, KU, WBSU, VU, BU, NSOU, IGNOU (REGULAR DISTANCE MODE)	MA
2019	120	BCOM	COMMERCE	CU, KU, BU, WBSU, NSOU, IGNOU (REGULAR DISTANCE MODE)	MCOM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INTER-CLASS CRICKET TOURNAMENTS	INSTITUTIONAL	72
ANNUAL SPORTS	INSTITUTIONAL	358

INTER COLLEGE STATE SPORTS GAMES CHAMPIONSHIP FOOTBALL TOURNAMENT	STATE LEVEL	35
BASANTA UTSAV	INSTITUTIONAL	323
INTERNATIONAL MOTHER LANGUAGE DAY	INSTITUTIONAL	237
INTERNATIONAL WOMENS DAY	INSTITUTIONAL	225
TEACHERS DAY CELEBRATION	INSTITUTIONAL	735
SARASWATI PUJA	INSTITUTIONAL	653
FRESHERS WELCOME	INSTITUTIONAL	1623
COLLEGE SOCIAL	INSTITUTIONAL	2143
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The elected General Secretary of the Students Union is a member of the Governing Body and IQAC of the College. He is also a member of Admission Sub-Committee, Sports Sub-Committee, Cultural Sub-Committee. Students' Union of the college works throughout the year for the benefit of the students. The major Activities by the Students' Union in 2019-20 are : a) Organisation Of Inter-college Sports Cultural Competitions UTKARSHA . b) Organisation Of inter-class Cricket Tournament. c) Organisation Of Annual Sports of the college. d) Organising Nabin Baran Utsav (Freshers' Welcome) for the newly admitted students in the college. e) Organizing Teachers' Day f) Organising the annual social, a cultural programme of the college. g) Observation of the International Mother Language Day on 22 nd February,2020. h) Celebration of Saraswati Puja in the College. i) Celebration of Basanta Utsav , a traditional Bengali cultural programme . j) Recommending to the College Authority the financially disadvantaged for grant of Freeship. k) Organising Blood Donation Camp in the college premises.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

350

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College functions by promoting a culture of decentralization and participative management. All responsibility is decentralized for the sake of better governance. Though the academic head of the institution is the Principal, academic decisions are taken by the Academic Sub-committee comprising of all heads of Departments, and a member of the Governing body who is the University nominee. Special mention may be made of the following practices of decentralization and participative management during 2019-20 academic session : i) The Teachers' Council comprising of a Secretary, and members who are holding substantive teaching posts, has recommended the names of teachers for the IQAC of the College which is due for re-constitution. The Teachers' Council also proposed the name of a senior teacher as the Coordinator of the IQAC to be re-constituted. The recommendations of the Teachers' Council are generally accepted by the Governing Body. ii) The Students' Union was vested with the responsibility of organising the Inter-College games and cultural competition "Utkarsha 2020". The students from neighbouring Colleges of South Kolkata participated in the competition along with the participants from this host college. The programme which was held during 6th to 8th February 2020 was very well organised with the wholehearted and untiring efforts of the student representatives. Teachers were given the responsibility to act as judges for the various events, by the organisers.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission to all UG courses offered by the College are conducted through the online admission system running at nndcadmission.in in compliance of the directives from the Dept. of Higher Education, Govt. of West Bengal, and of the affiliating University. Application Forms for admission, publication of Merit List, payment of Admission Fee, are all completed through the online admission system. Applicants need not be present physically for admission. An online Helpdesk is available for answering applicants' queries, round the clock. The seat capacity for all courses approved by the affiliating University are strictly adhered to by the College. Reservation of seats for SC/ST/ OBC/PH categories are as per

	Govt. norms.
Industry Interaction / Collaboration	No such interaction could be made during the year.
Human Resource Management	<p>The leadership endeavours to optimize the utilization of human resources for institutional upliftment. Quality enhancement of available human resources through training/ re-training of staff, participation of faculty in Refresher courses/ faculty upgradation programmes is encouraged. The leadership strives to motivate the staff, teachers and students to excel in their respective spheres. Teachers and staff participate in all institutional activities as members of different sub-committees. Students organize cultural programmes, games and sports and inter-college competitions on regular basis.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The collection development of College Library is undertaken through procurement of new books and journals in each academic year. Books have been procured in accordance with requisitions from Departments based on the new syllabi of CBCS introduced w.e.f.2017 for B.Com and 2018 for B.A./ B.Sc. by the University of Calcutta. An amount of Rs.100753/- has been utilized for this purpose during 2019-20. For further enhancement of ICT facility, 17 number of laptops for Rs. 394485/- and 19 number of desktop computers for Rs.443843/- have been procured during the year by utilizing the funds received under RUSA 2.0. Software worth Rs. 33000/- has also been procured during the year. Extensive repair and renovation work of College building has been completed during 2019-20 by utilizing Rs.32 lakhs received from the Dept. of Higher Education, Govt. of West Bengal and also from internal resources. The Physics and Electronics laboratories have been renovated extensively. Three new classrooms have been set up during this period.</p>
Research and Development	<p>Doctoral Research work has been undertaken by three teachers who have registered for Ph.D during the year. Three teachers have been awarded Ph.D degree during the year. Teachers are regularly participating in Refresher course, Short Term Course, Faculty upgradation programme, Summer school</p>

	,etc . for their professional development (details uploaded under 6.3.3)
Examination and Evaluation	Examinations are held in strict adherence to the guidelines stipulated by the University of Calcutta. Under the semester system introduced w.e.f.2018-19 session, the College has been conducting internal assessment examination and tutorial/practical examinations for all UG courses in conformity to the guidelines issued by the UG Board of Studies of different subjects. The scripts of these examinations are evaluated promptly and the marks are submitted online to the University.
Teaching and Learning	Due to the outbreak of the pandemic, the College has been closed w.e.f.16.03.2020. It has been a real challenge for teachers and learners to adapt themselves to the online mode of teaching introduced since April 2020. All teachers have made sincere efforts to deliver online lectures and provide soft copies of reading materials to their students. Most of the classes have been held through Google Meet, Google Classroom ,Zoom platforms. Teachers have also created dedicated whatsapp group(s) for their students to share study materials and also for making themselves more accessible to the students in these abnormal times. Heads of Departments regularly submit monthly report of online classes taken by all teachers of their respective department.
Curriculum Development	Efforts are made by the faculty to enrich the curriculum prescribed by the affiliating University, and to ensure effective delivery of the curriculum in accordance with the learning abilities of students. The development of the curriculum to include the recent developments in each discipline, and also to fulfill the employability criteria is given utmost importance. Classroom /online teaching is supplemented with invited lectures by experts, play reading, dramatization, student presentations, seminars and workshops, field visits. For gaining newer inputs on curriculum development, teachers participate regularly in the workshops organised by the University and other HEIs.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p style="text-align: center;">Planning and Development</p>	<p>The correspondence with Executive Engineer, PWD, Kolkata South Division, Govt. of West Bengal, reg. construction of College building on second campus, is made through email. The directives from the RUSA Cell of Higher Education Dept. reg. the infrastructural grant received by the College, are all received through email. Utilisation certificate in respect of the grant received by the College are submitted through email. Members of the Planning Development sub-committee are informed about the meetings to be held through email. Resolutions of the previous meeting are shared via email.</p>
<p style="text-align: center;">Administration</p>	<p>The University of Calcutta and the Dept. of Higher Education issues directives online. The College authority ensures compliance to such directives by circulating the necessary information among the concerned stakeholders through email and the College website. Information sought from the University and the Dept. of Higher Education are submitted through email. Teachers are always encouraged to submit their applications to the Principal through email. Students are also asked to send their applications to the College email. The role of e-governance has assumed vital importance particularly since 16th March 2020 when the College was closed by Govt. order to prevent the spread of COVID 19.</p>
<p style="text-align: center;">Finance and Accounts</p>	<p>Accounts of the institution are maintained through Tally. Grants from the UGC and Higher Education Dept. are directly credited to the Bank A/c of the College through PFMS. Payments for the procurement of equipments, books, furniture are all made through PFMS in respect of utilization of grant received under RUSA 2.0. Salary bills of all employees under Govt. Pay Packet Scheme are submitted online to the Treasury through IFMS. For the employees under College Pay, salary is directly credited to their respective Bank accounts through payment advice to the concerned bank. Students have the option of payment of fees online or over the counter to the Bank.</p>

Student Admission and Support	<p>Admission to all courses offered by the institution takes place through the online admission portal. All instructions are clearly displayed on the portal. Application forms are available online. Applicants submit their applications online and upload all necessary documents on the portal. Applications are scrutinized by the Admission sub-committee. The Merit List is published online. Admission Fees are received online through State Bank Collect. Applications for cancellation of admission are also processed online.</p>
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	NA	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FILE UPLOADED	Nill	Nill	Nill	Nill
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	Nill	Nill	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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Employees' Co-operative Credit Society	Employees' Cooperative, Staff Benefit Fund for College Payee Staff, ESI Scheme	Fees Concession, Students Relief Fund, Students' Safety Policy (Insurance), Subscription to Students Health Home
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly The College ensures strict financial discipline by adhering to the financial rules of the Govt. All expenditure is made as per the Budget recommended by the Finance sub-committee and finally approved by the Governing Body. The accounts section of the College maintains all accounts through Tally . These are audited internally by the Internal Auditor. External audit is conducted every year by the Government appointed statutory auditor. The Accountant prepares the accounts which are checked by the Bursar and then by the Internal Auditor. Finally the accounts are placed for audit by the statutory auditor. Annual audit has been completed till the financial year 2018-19. There is no audit objection.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher Association is not yet formally constituted.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>i) Extensive re-strengthening and renovation work of College building undertaken ii) Continuous enhancement of ICT facility by utilizing the funds received under RUSA 2.0 (details given under 6.2.1) iii) Faculty upgradation initiatives resulting in award of Ph.D to eight teachers in the post accreditation period . iv) New campus development is in progress by utilizing the funds received under RUSA 2.0.</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
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	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	File Uploaded	Nil	Nil	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Observance of International Women's Day	07/03/2020	07/03/2020	67	75

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Students of the Dept. of Botany, Zoology and Physiology have prepared a documentary on "Amphan in West Bengal: Thoughts Opinions" The College has all along avoided the use of air-conditioners in order to save electricity consumption. A large number of students and many teachers and staff come to the College on bicycles to save energy. Efforts are made to use daylight to the maximum possible extent in order to save energy. The College has approached the West Bengal Renewable Energy Development Agency (WBREDA) for the installation of solar panels. Preliminary inspection has been done.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	Yes	1
Rest Rooms	No	Nil
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	12/10/2019	1	BLOOD DONATION CAMP	To sensitize and involve the students in donating blood	110
2020	Nil	1	27/01/2020	1	Outreach Programme cum Medical camp for elderly persons in the neighbourhood	Monitoring of vital parameters and dental check up and eye check up done by specialist doctors	72
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Comprehensive description outlined in College prospectus for the Academic Year 2019-20 Page No. 13-14	02/07/2019	Principal regularly inspects whether such guidelines are adhered to by the students. Defaulters are identified, sensitized about the guidelines.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2019	15/08/2019	154
Celebration of College Foundation Day	25/09/2019	25/09/2019	435
Celebration of Netaji's Birthday	23/01/2020	23/01/2020	56
Celebration of University Foundation Day	24/01/2020	24/01/2020	50

Celebration of Republic Day	26/01/2020	26/01/2020	136
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tobacco free campus 2. Avoidance of wastage of water and electricity. 3. Regular disposal of garbage . 4. No use of air-conditioner

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice (A) Title of the Practice: Medical camp for health check-up of elderly persons of the neighbouring locality. Goal: To sensitize the students for reaching out to the neighbouring community. The Context: The College is located in a residential area. As part of the institutional social responsibility, the institution organizes awareness programmes and medical camps for the elderly persons living in close proximity to the College. The Practice: Students of Physiology Dept. have prepared a database of elderly persons of the neighbouring locality. These elderly persons were invited to attend the Medical Camp held in the College on 27.01.2020. Students recorded their height and weight and also examined their Blood Pressure and Blood Sugar. This was followed by an awareness programme in which two doctors specializing in eye and dental medicine delivered talks on eye care and dental health and hygiene. The doctors then examined individually the elderly persons attending the camp and prescribed medicines/ treatment as required. The participants were also provided with tea and refreshment in the Camp. Evidence of success: The spontaneous response from the elderly persons of the neighbouring locality and their participation in the Medical Camp organized by the College, bears testimony to the success of this initiative. Problems encountered and Resources required: i) Due to space constraint, the College cannot allot a separate room for medical check-ups. ii) Allocation of sufficient funds from internal resources for the Medical camp. Best Practice (B) Title of the Practice: Annual Inter-College Sports Cultural Meet organized by Students' Union Goal: i) To promote participative management ii) To give exposure to the inherent talent of young learners and promote healthy competition among them iii) to develop mutual cooperation and goodwill among students of neighbouring colleges. The Context: i) The College caters mainly to students from economically less privileged sections of the society, and many of them are first generation learners. The same is true for the neighbouring colleges located in the southern fringes of Kolkata. These students generally do not get the opportunity to develop their inherent sportsmanship and/or cultural abilities. Hence, the idea of organizing Annual Inter-College Sports Cultural Meet, Utkarsha 2020. ii) By giving the opportunity to the Students' Union to organize this Inter-College event, the practice of participative management is promoted. Leadership and organizational abilities among students are nurtured through this initiative. The Practice: The Inter-College Sports Cultural Meet, Utkarsha, is being organized annually w.e.f. 2018-19 session. It was held during the period 6th to 8th February 2020. The event is organized entirely by the Students' Union of the College. Students from six Colleges participated in sports and cultural events. The games events were football, kho-kho, carrom, table tennis, chess. The cultural and other events were solo singing (classical and western), group singing, recitation, extempore, debate and essay writing. Teachers were given the responsibility of judging the events. All the events were held in the College premises and on the College ground. The best performers were awarded. The Inter-College competition, Utkarsha, was held in a spirit of mutual friendship, trust, and cooperation among the students of neighboring colleges. Evidence of success: i) The great enthusiasm among the

participating students and the organizing students bears testimony to the success of the event. The objective of providing opportunity to many first generation learners to recognize and exhibit their inherent talents through this competition is well fulfilled. ii) The objective of promoting participative management by vesting the responsibility of organizing the inter-college competition, on the Students' Union, has also been fulfilled. Problems encountered and Resources required: i) As no entry fee is charged from participants, the financial resources required to host the event has to be borne entirely by the College. If the internal resources available to meet such expenditure could be increased, the event could be organized on a larger scale. ii) The College building lacks adequate space to host several events simultaneously, as the premises are shared with Netaji Nagar College in the evening shift.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[TO BE UPLOADED SHORTLY](#)

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College was established to fulfill the needs of a higher educational institution within the reach of young learners hailing from families displaced from their roots in erstwhile East Pakistan. The vision of the College is to be a leading college in Kolkata, providing a well-resourced, strongly academic, holistic education to boys and girls from diverse socio-economic and cultural backgrounds in such a way that it will create an environment "where the mind is without fear, the head is held high and knowledge is free". The primary mission is to provide equal opportunity of access to all. In conformity to its vision, mission and priority of providing maximum access to students from economically less privileged sections of the society, the College charges minimal Fees from its students, till today. In addition, the students who cannot afford to pay the Fees, however small the amount may be, are provided Fees concession/full waiver, on merit-cum-means basis. Outstanding players/athletes who represent the College in various tournaments are also granted fee waiver, right from their time of admission throughout their period of study in the College. The amount of College Fees exempted in 2019-20 was Rs.164665/- . The number of students who were granted Fees concession/full waiver in 2019-20 session was 118. The College makes concerted efforts to forward the applications of students to appropriate government agencies so that they may avail the National Scholarship/ Swami Vivekananda Merit -cum-Means Scholarship (SVMCM)/ SC/ST/ Minority Scholarship. The number of students who received SVMCM scholarship in 2019-20 was 31. The amount of scholarship received by them was Rs.42000/- In addition, 34 students received Post-Matric scholarship. All girl students, who are between 18 and 19 years of age and unmarried are encouraged to apply for financial grant under the Kanyashree Prakalpa launched by the Govt. of West Bengal. The number of students who received financial grant amounting to Rs. 25000/- each under the Kanyashree Prakalpa in 2019-20 was 76. In addition, 10 students received grant @1000/- as they were still 18 years of age after leaving school and admitted to the College. The minimal fees charged by the College, the fee concession/full waiver granted to students on merit-cum-means basis together with the efforts made by the College to ascertain the award of scholarships and financial grant to students from Govt. agencies, has resulted in transforming the founders'dream of establishing a seat of higher learning within the reach of the economically less privileged, into reality.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. To review the status of construction of building on second campus for which Rs. 70 lakhs had been transferred to PWD, Govt. of West Bengal, from the grant received under RUSA 2.0. 2. To develop a language laboratory and conduct training programme for developing communicative skill among students. 3. To organize seminar on Intellectual Property Rights. 4. To organize seminar in collaboration with NGO working on Environmental issues, for promotion of environmental consciousness among students 5. To organize seminar on issues relating to gender sensitization. 6. To develop linkages with other HEIs/ research institutes .